**Who is a domestic tax agent?**

According to the law, a tax agent is an individual, partnership, or company who has been approved and licensed following a successful application, reviewing, vetting and awarding of a certificate of registration to become a tax agent by the Tax Agents Registration Committee.

**What is the Tax Agents Registrations Committee (TARC)?**

The Tax Agents Registration committee (TARC) is a 5-membber committee chaired by the URA Commissioner General, a representative from the Accountancy profession nominated by the Institute of Certified public Accountants of Uganda (UCPA-U) and two members from the private sector with expertise or relevant experience in Economics, Finance of taxation appointed by the URA Board

**What is the role of the Tax Agents Registrations Committee (TARC)?**

* It handles grievances that may arise from the conduct of tax agents
* It amends tax agent registration details and cancellation of tax agent’s registration
* Proposes policy changes t existing laws in the administration, mandate and processes of tax agency

**What is expected of a tax agent?**

Upon approval, a tax agent is responsible for the following:

* Preparation, certification, and filing tax returns, information returns, or other statements or reports required by the URA on behalf of a taxpayer.
* Represent the taxpayer in meetings and hearings in all matters relating to a taxpayer rights, privileges, or liabilities and other official correspondences with the Authority.

**Note**

*Taxpayers MUST never handover the payment obligations for taxes exclusively to the tax agents. Payment should be made into URA Account in the bank or other approved payment platforms.*

**What are the requirements for registration as a tax agent?**

* You must present a Tax Clearance Certificate (TCC)
* A copy of a professional certificate i.e. a practicing or membership certificate
* A copy of academic certificates
* Proof of payment of a non-refundable application fee of **Ugx 200,000**
* Profile of applicant and nominee (experience and works done)
* Copy of ID for the individual applicants and nominees

**How do I register as a tax agent?**

Click here for a step by step instruction on how to register as a tax agent



Click here for a step by step instruction on how to approve a tax agent



**Who needs the services of a tax agent?**

Taxpayers, especially those whose turnover is above **Ugx 500,000,000** as recommended in the Tax Procedures Code Act.

**How do I appoint a tax agent?**

Click here for a step-by-step instruction on how to appoint a tax agent



**Note**

Taxpayers are advised to appoint ONLY tax agents who have been licensed by URA

**How do I verify a licensed tax agent?**

This can be verified by visiting the URA web portal

Click here for a list of approved tax agents